

**Notice of Findings**

**Notice To:** Jessica DeJong - Director

**Facility Name:** The Little School House

**Owner:**

**Site Address:** 1801 E Warlow Dr. #1

**City/State/Zip:** Gillette, WY 82716

The Department of Family Services has completed the investigation regarding alleged violation(s) of the Wyoming Child Care Rules received on 07/08/2019, and investigated by Irene Maurer.

A statement of childcare allegation, CPL-4777, was provided on 07/15/2019.

The finding is listed below for each individual alleged violation of the Wyoming Child Care Licensing Rules:

---

1. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements

(m) There shall be at least one (1) adult staff supervising the care of children at all times.

Allegation: It was reported that children are left with teenagers.

Explanation of Findings: On 6/26/19 Jessica had a family emergency and left the childcare children with her teenage daughter while her husband and her mother in law were in route to the facility.

Action Required: Provide a corrective action plan detailing how you will ensure children are left with fully qualified staff during emergencies. Compliance monitoring visits will be conducted.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date: 07/29/2019

Compliance Achieved Date: 07/18/2019

2. Finding: Non-Compliant

Regulation: Chapter 4. General Requirements  
Section 2. Capacity/Supervision Requirements

(a) The licenser shall determine total capacity for each facility. The licensed capacity

shall never be exceeded. Maximum group size shall be limited by facility capacity. For specific rules relating to Capacity and Supervision refer to Chapters 5, 6, and 7.

Allegation: It was reported that over 10 children are present in childcare at a time.

Explanation of Findings: On 6/6/19 attendance records show 12 children in attendance at one time from 11:50AM-2:46PM

Action Required: Provide a corrective action plan detailing how you will maintain ratio and capacity at all times. Compliance monitoring visits will be conducted.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date: 07/29/2019

Compliance Achieved Date: 07/18/2019

### 3. Finding: Compliant

Regulation: Chapter 4. General Requirements

Section 14. Health and Safety Requirements

(y) Children shall be provided opportunity for, but shall not be required, to sleep and children shall have their own separate cots, pads, and bedding; and

(i) Cots or pads shall be spaced at least two (2) feet apart on all sides. The bedding shall be washed once a week or more often as needed.

Allegation: It was reported that children are sleeping close together at nap time.

Explanation of Findings: This allegation was found to be compliant at this time.

Corrective Action Plan Due Date:

Corrective Action Plan Achieved Date:

Compliance Due Date:

Compliance Achieved Date:

**The Department requests your cooperation in ensuring compliance is met. In the absence of cooperation, the Department may take whatever steps are necessary to ensure the safety of children.**

**The Department's information may be shared with the authorized individuals or agencies, which include, but are not limited to, the Attorney General, County Attorney, and law enforcement.**

If you disagree with the Department's finding of non-compliance for a violation, you may request an Administrative hearing within (10) days of your receipt of this letter (W.S. 14-4-108). Administrative hearing procedures are included in the Department of Family Services' **Wyoming Child Care Licensing Rules, Chapter 3, Section 5: Contested Case Hearing Rules**, and based upon the above statute. If you have questions, or need a copy of the Rules, you may contact the Department of Family Services Field office in the county where you live.

Licenser: Irene Maurer  
Address: 551 Running W Drive  
City/State/Zip: Gillette WY 82718  
Phone: 307-687-5211  
Email: Irene.maurer@wyo.gov

Licenser Supervisor: Stoney Busch  
Address: 444 W. Collins Ste. #2100  
City/State/Zip: Casper WY 82601  
Phone: 307-473-3933  
Email: Stoney.Busch@wyo.gov

Signature: \_\_\_\_\_  
Stoney Busch for Irene Maurer

Date: \_\_\_\_\_

CC: